

**Type of Meeting:** Quarterly Board Meeting  
**Chair:** Paula Lemke, GIS Coordinator Cerro Gordo County

## MINUTES

### BOARD MEMBERS:

*Those members present are identified in **BOLD**.*

#### Private Enterprise:

**Anne Packard, Fox Engineering**

**Sonja Sebree, Kirkham Michael & Associates**

Jeremy White, *ESRI*

Jeff Corns, GISP, *The Schneider Corporation*

Alternate: **Mike LaRosa**

Alternate:

Alternate: **Joe Eckmann, ESRI**

Alternate: **Dominic Roberge, Schneider**

#### Municipal Government:

**Herb Kuehne, Sioux City Police Department**

**Dave Croll, City of Johnston**

**Nikki Breitsprecker, City of Dubuque**

Alternate: Jake Sheets

Alternate:

Alternate: Troy Kress, *City of Dubuque*

#### County Government:

**Micah Cutler, Hardin/Franklin Counties**

**Paula Lemke, Cerro Cordo County**

**Lawrence Hartpence, Jasper County**

**Matt Boeck, Story County**

Alternate: Ray Weiser, *Scott County*

Alternate:

Alternate:

Alternate:

#### Regional Agency:

**Brad Cutler, MIDAS**

**Eric Sanders, SIMPCO**

Alternate: John Thomas

Alternate:

#### State Agency:

**Chris Ensminger, Iowa DNR**

**Eric Abrams, IDOT**

**Patrick Wilke-Brown, Iowa DNR**

Jon Paoli, *Iowa Homeland Security &*

*Emergency Management Division*

Alternate: **Jim Giglierano, Iowa DNR**

Alternate: Tom Sampson

Alternate:

Alternate:

#### Federal Agency:

**Gregg Hadish, *USDA NRCS***  
**Robert Lemen, *USGS***

Alternate: Jim Phillips  
Alternate: Kimberlee Barnes

### **University & College:**

**Kevin Kane, *Iowa State University***  
Dr. Anya Butt, *Central College*  
Dr. Ramanathan Sugumaran, *UNI*  
**Dr. Simon Geletta, *Des Moines University***

Alternate:  
Alternate: Matt Eastin  
Alternate: John DeGroot  
Alternate:

### **Community College and K-12:**

Terry Brase, *Kirkwood Community College*  
**Scott Ermer, *Hawkeye Community College***

Alternate:  
Alternate:

### **Others in attendance:**

**Nate Pollock, *Alliant Energy*; Jesse Bernhardt, *City of Dubuque*; Tim Donze, *Surdex*;  
**Cherese Sexe, *Humboldt County*; Robin McNeely, *Iowa State University*; Joshua McNary,  
*Aerial Services, Inc.*****

### **Welcome. Call meeting to Order. Approve Agenda.**

Anne Packard called the meeting to order at 10:01 AM. Anne acknowledged Brad's request to add three topics to the agenda under new business. A motion was made by Herb Kuehne and seconded by Chris Ensminger to approve the Agenda with adjustments. Motion approved by all present members.

Anne went over Board rules for all those who were new to the group, letting the group know only Board members were allowed to vote on issues.

We also went around the room and did quick introductions.

### **Review and approve minutes.**

There were no corrections to the minutes. Micah Cutler motioned and Paula Lemke seconded for an approval of the April 16, 2008 Board minutes. All members present voted aye.

During this time the group also discussed the issue of Jeremy White, a Private Enterprise Board Member, leaving ESRI, thus no longer being able to serve on the IGIC Board. The group discussed how to best fill his position – his alternate, Joe Eckmann, was present and is willing to

serve in the position as long as ESRI allows him to. Herb mentioned this type of issue was not covered in the bylaws. If they bylaws were to be adopted, a nomination board could consider 2-3 people in a special election for the Board seat. It was decided if Joe leaves, this nomination board will meet to fill that position. It was decided no vote was needed at this time.

### **Elect new Executive Committee:**

Anne Packard officially moved from Chair to Past Chair, and the 'gavel' was turned over to Paula Lembke, who moved from Vice Chair to Chair. A big thank-you was given to Anne for her hard work and dedication to the organization!

Nominations were then accepted for the newly-open Vice Chair position. Herb Kuehne was nominated by Chris Ensminger; Herb declined. Dave Croll was then nominated by Paula Lemke, and seconded by Lawrence Hartpence. Dave was nominated and elected to Vice Chair.

Nominations were then accepted for Secretary. Herb Kuehne nominated Micah and was seconded by Chris, but Micah declined. Micah then nominated Nikki Breitsprecker, and was seconded by Joe Eckmann. Nikki was nominated and elected to Secretary.

Nominations were then accepted for Treasurer. The group was unsure Terry Brase was going to run again, as he was not in attendance, but he nominated by Patrick Wilke-Brown and seconded by Lawrence Hartpence, anyway. Terry was re-elected to the Treasurer position.

### **Bylaws Vote:**

The group had been asked to review the bylaws prior to the meetng. We found out the IGIC is now recognized as charity under the 501c3 Tax Exempt status. This exemption is retroactive to March 5, 2004, and we will incur no penalties or interest due to this. The 990 form was approved and the group commended Terry on his great work on this project. Anne provided us with a list of activities that could jeopardize our classification. Some of these activities, including lobbying, were discussed.

Moving onto the bylaws, changes needed to be made due to our new tax exempt status. Changes occurred in Articles 1 & 9 – 501(c) 6 to 501(c) 3. Changes also occurred under Article 4 Section 9, and deleted references to Executive and Steering Committees, replacing those phrases with 'Board.'

Herb moved to approve the bylaws, and Brad Cutler seconded the motion. All present were in favor of passing the bylaws. Thanks were given to the group (Eric Abrams, Micah Cutler, Paul Lemke, and Herb Kuehne) who worked hard on this project.

### **International Charter:**

Bob Lemen gave a presentation on the International Charter, which provides satellite imagery to deal with disasters. USGS has been involved for a few years; it was employed during Katrina. A Project Manager (PM) needs to be identified for each State. The PM deals directly with the various contacts within the International Charter to task for needed imagery. Because of Jon Paoli's (Iowa Homeland Security and Emergency Management GIS Coordinator) background and position, Bob recommended that he be nominated as the PM for Iowa. A few months ago there was a PM training class scheduled for this past June in Denver to learn the roles and responsibilities of the position. Bob attended; however, because of the flooding in IA Jon was not able to attend. He will attend a session at a later date.

The system cannot be activated until certain times, such as natural disaster life-saving efforts. Once activated, it needs to happen quickly - satellites need to be quickly identified what each ones capability is for the disaster.

### **CAP Grant Update:**

#### **2007 ROI**

Jim Giglierano presented on the CAP Grant and ROI project. The 2007 ROI project wrapped up on June 30, 2008. Jim handed out copies of the GITA Final Report to all present. The IGIC website has Appendices which include the text of interviews which occurred as a part of the ROI project.

Jim reported that only Counties and State agencies had been interviewed and included in the project thus far, and the next segment of the project would include talking to cities and other entities, such as emergency management. He explained the results of the report thus far offer compelling arguments for Iowa related to cost-savings due to geospatial data sharing and contributing to the National Spatial Data Infrastructure (NSDI).

He concluded that more work still needs to be done, but it appears results would be favorable. The State is going to need to set forth some money in order to make this project work, and other counties and communities are also going to need to be supportive.

#### **2008 Planning**

Jim spoke about plans for the 2008 CAP Grant. \$50K will be spent towards getting data into the NSDI, including road centerlines, buildings, web-mapping services, metadata, updating of



hardware for the ISU Geographic Map Image Server and IGIC Clearinghouse, and they are currently looking for Counties to be pilot projects for this.

Jim also spoke of different imagery projects across the state. \$200K has been secured to fly 17 counties in NW Iowa. \$175K has been contributed to the effort. If the state cannot cover the full amount of the project, our next NAIP imagery project will not occur until 2011. The anticipated cost per year is \$800K.

Jim said he has also applied for the 2009 Pooled Technology Grant. This would help the State start building addresses and structures for 30-50 counties and create a geocoding service for the State. The amount asked for was \$650K, and will be available in July 2009 if approved.

\$800K is available for local government through an innovation fund, but this money may be spent on flood-relief efforts.

The state is also working on new land cover project with 1" = 400' or better accuracy.

Finally, the next CAP grant is due in December. If you would like to get involved, let Jim know

Kevin Kane made a motion to give \$100 to the woman who did the work on this project for her efforts, seconded by Bob Lemen. All members present were in favor and passed the motion.

### **Lunch Break:**

A brief lunch break was held at noon.

### **Treasurer's Report:**

Terry was not present to give a report.

### **Budget Discussion:**

Eric Abrams discussed the State MPO, and said some vendors will need to renew their contract with the State to stay on this list. There is a possibility we will be reopening the process to allow other firms to get an MPO with the State.

Eric and Brad have worked on a budget. Brad went through and itemized amounts and request items, and gave account codes to each request item. If the IGIC were to have a formalized budget, it would be approved on a yearly or bi-yearly basis by the Board. Next year's budget would be

more formal as we would learn from this year's budget. The codes come from Terry's information. There was a question on who decides what requests are granted. We wondered if we should formalize the budget this year, or use this sheet as an example and formalize it next year. It was acknowledged that we need more information from the Treasurer regarding who has spent what thus far, and see what's left in each budget task.

Discussion was held on additional yearly revenue besides the biennial conference. There was a suggestion to have the Executive Committee take a look and see what we think the budget should be. It was recognized that a budget needs to be submitted as a part of the annual report for our 501(c) 3 statuses.

A Finance committee was formed, and Eric Abrams, Kevin Kane, Herb Kuehne, and Terry Brase will make up this committee. Eric will again contact other committee chairs and get their wish lists and budget amounts.

## **Committee Reports:**

### ***Health Committee:***

Simon Geletta gave the report. The Health Committee will be releasing a survey for how GIS is used among health professionals in the State of Iowa. There will be a GIS Public Health Workshop through UNI and the University of Iowa. Simon explained many of the things they entered in the budget are for promotional materials.

### ***Education Committee:***

There was no report from this committee.

### ***Remote Sensing:***

Chris said Jim pretty much covered everything with his presentation. Josh McNary from ASI told the group that ASI had flown about 20% of the state for the 2008 NAIP, and had been delayed due to flooding. Bob Lemen stated that he is working with Polk County to partner on the Des Moines imagery acquisition next Spring (2009). The USGS partnered with Polk County to acquire imagery for Des Moines for the 133 Urban Imagery Program in the Spring of 2006. This imagery was flown in Color and B&W at .4' resolution. Plans are to do something similar in 2009.

### ***Natural Resources Committee:***

Jim Giglierano is looking for help writing grant applications, if anyone is interested in helping out!

### ***Geodetic Control Committee:***

Lawrence reported the group met in early June. ISAC is willing to host the Geodetic Clearinghouse. GPS network is still in the works – possibly accessible in December. The group is looking into participating in a height modernization program.

The Iowa DOT has launched a new geodetic/equipment link with information related to what you need.

### ***Clearinghouse Committee:***

Patrick reported the group has not met, but would like to have a meeting before the October Board meeting. He would like to discuss website organization (reorganize it based on the IGI).

### ***Outreach Committee:***

Brad talked about how the NSGIC membership should be handled. Brad will continue to be the State's liaison to this group. Brad also mentioned the FLARE Act, and that Congressman Braley was a co-sponsor of the Bill in Washington.

There was RAMONA training through the NSGIC using WebEx on July 17 talking about best practices documents. The NSGIC also provides each state with marketing materials ranging on topics from GIS in Education to Emergency Response.

IGIC has committed \$1K to get the Rural GIS Summit off the ground. USGS and the State of Missouri have also committed money to the initiative. MAGIC is considering contributing money to the initiative, as well. The first Summit will likely be held in Kirksville, MO.

Finally, IGIC has a blog! Check it out <http://www.iowaGIC.net>.

### ***Conference Committee***

The Conference is set for April 21-24 in Waterloo, IA @ Hawkeye Community College. We found out our conference is the same date as Nebraska. The next time we schedule, we will attempt to not interfere with their event out of concern for attendees and vendors.

If anyone would like to bring the IGIC Conference to their town in 2011, please come to the October Board meeting with a presentation on your community.

The group discussed the Rebuild Iowa Taskforces (more information available - [http://www.governor.iowa.gov/news/2008/07/10\\_2.php](http://www.governor.iowa.gov/news/2008/07/10_2.php))

The 2011 Conference location will be on the next Agenda.

The group discussed upcoming events – the Eastern Iowa GIS Day is two days this year and is at UNI. The first day is a workshop; the second is the regular format. Organizers are currently looking for presenters.

Herb suggested we ask MAGIC for more money if we need it, and that we possibly get more involved with MAGIC. They currently meet on the 4<sup>th</sup> Thursday of the month via teleconference. The Symposium group meets in September south of Branson, and will pay for your hotel if you plan on attending.

We also discussed quarterly meetings and whether or not the group would consider using the ICN or video-conferencing due to high gas prices and small travel budgets? The group felt that since we only meet quarterly, it was more efficient to get things done in person rather than use ICN. The ability to call in via conference line is always available, and will now be listed at the top of each Agenda.

We discussed the possibility of moving the meeting around the Board meetings throughout Central Iowa. Simon Geletta is looking into using something such as WebEx/GoToMeeting, which can be purchased on a subscription.

### **Set Next Meeting:**

The next IGIC Board meeting will be Wednesday, October 8 at the Iowa DOT Maintenance Garage on Hwy. 30.

### **Adjourn**

The meeting was adjourned at 2:35 PM, motioned by Herb, seconded by Eric Abrams. All present voted aye.

Respectfully submitted,

A handwritten signature in black ink that reads "Nikki Breitsprecker".

Nikki Breitsprecker  
IGIC Secretary