

Iowa Geographic Information Council
Winter 2008 Quarterly Meeting
Wednesday, January 23, 2008 at 10:00 am
ISU Extension Office – Ames, IA



Type of Meeting: Quarterly Board Meeting
Chair: Anne Packard

MINUTES

Board Members: An X next to the name indicates that the Board Member was present.

SECTOR	REPRESENTATIVE	ALTERNATE
Private Enterprise	X Jeremy White X Gail Brown Lang Deng X Anne Packard	Joe Eckmann Chad Hertz X Michael LaRosa
Municipal Government	X Dave Croll X Herb Kuehne Steve Cooper	Jake Sheets Jeff Combs
County Government	X Micah Cutler X Lawrence Hartpence X Paula Lemke X Ron Koch	Ray Weiser Bob Heien
Regional Agency	X Brad Cutler X Ben McConville	John Thomas Mark Warren
State Agency	X Chris Ensminger X Jon Paoli Adam Kiel X Eric Abrams	X Jim Giglierano Kate Bussanmas Tom Samson
Federal Agency	X Gregg Hadish X Robert Lemen	Jim Phillips Kimberlee Barnes
University	X Dr. Anya Butt X Patrick Brown X Chris Seeger Dr. Ramanathan Sugumaran	Matt Eastin Robin McNeely John DeGroote
Community College	X Terry Brase X Scott Ermer	

Other members participating:

Josh McNary (Aerial Services, Inc.); Alan Jensen (ISU Extension); Scott Smith (Boone County); Nikki Breitsprecker (City of Dubuque), Chris Solberg (Schemmer & Assoc.), Lisa Swanson (Black Hawk County), Kevin Kane (ISU), Robin McNeely (ISU)

Welcome. Call meeting to order. Approve Agenda.

Anne Packard called the meeting to order at 10:06am. There were no additions to the agenda. Patrick Brown made a motion to approve the agenda and it was 2nd by Dave Croll. All members present voted aye.

Review and Approve Minutes

Dave made a motion to approve the Fall 2007 Quarterly Meeting Minutes and it was 2nd by Gregg Hadish. All members present voted aye.

GIS & Emergency Management in Boone County

Scott Smith with Boone County gave a presentation on the use of GIS in Boone County. He spoke of the kind of data they are collecting and using, both in emergency response and for the Boone County Landfill.

ISU Extension GIS Course Offerings

Chris Seeger and Alan Jensen spoke briefly on the GIS short courses being offered by ISU Extension to Communities. They also have a mobile lab that can serve an agency onsite with that agency's own data.

Recap of Goal-Setting Session (12-4-2007)

Eric Abrams reviewed the brainstorming session that IGIC Board members held on December 4th, 2007, at the Joint Forces Headquarters in Johnston, IA. As the IGIC website is a top priority, Anne Packard mentioned having a person responsible for posting job announcements and news items on the IGIC website. Micah Cutler volunteered, as Secretary, to post any announcements that come through on the list. She also encouraged people to post the item first before sending it through the IGIC list. Patrick Brown is going to create an area on the IGIC website for job announcements, so they are not part of the general news items.

There was a discussion about the list that was developed, whether it should be adopted as guiding principles, whether it is too general or too specific, whether the process that determined the list. It was determined that the goals/guidelines would be discussed further at the April Quarterly meeting.

[12-4-07 IGIC Brainstorming Session Priority List Summary \(.pdf\)](#)

MAGIC Conference Report

Herb Kuehne reported on the MAGIC conference, which will be April 20-24, 2008. There are several Iowans presenting at the conference. He asked if IGIC will be sponsoring a booth at the MAGIC conference. MAGIC sponsored a booth at the IGIC conference, in exchange for IGIC having a booth at MAGIC. The Board agreed that it would be a good idea and Herb Kuehne will be responsible for transporting materials. Herb Kuehne and Gail Brown each have four boxes of IGIC portfolios left over from the last conference. These are going to be given away at MAGIC. Any other items should be sent to Herb Kuehne or brought to the next Quarterly Meeting, which should be scheduled before MAGIC.

MAGIC is sponsoring a GIS Conference for emergency management people March 6-7, 2008, in the Kansas City, MO area. MAGIC will once again be sponsoring \$500 for each state in their area to send a representative to the NSGIC conference in March 2008. IGIC has utilized this scholarship in the past to send Brad Cutler to NSGIC. Brad Cutler felt that he could not go this time because of attending MAGIC a month later.

CAP Grant Update

Jim Giglierano gave an update of the CAP grant, which is developing a 5-Year Business Plan for the Iowa Geographic Infrastructure. Most of the data has been collected with final ROI analysis and final report to be done within the next two months. This project is looking at utilizing the Pooled Technology Fund from the State of Iowa. This funding has to be applied for each year, but IGIC would have an advantage because this fund requires a ROI, which IGIC has already done. There was a question whether the application for funding has to come from a state institution or if ICIT, county, or other organization can apply.

The CAP grant, with approval by the IGIC Executive Committee, hired Pete Buckingham, former GIS Coordinator of Washington County, to contact those 30-40 counties with which very little information regarding GIS is known. He is currently contracted for up to \$1500.

Lunch

A brief lunch break was held at 11:30am. The Conference Committee met during this time.

Membership and Website Discussion

Patrick Brown expressed concerns about how we are maintaining membership, who we allow to become members, and what roll private entities can have within IGIC or on the website. IGIC does not have a clear policy regarding these concerns. He has had several requests from private companies to join the IGIC list to advertise their products. Brad Cutler pointed out that there are IGIC list guidelines on the website and these could be updated. Anne Packard felt that it can be handled by stating that IGIC does not have advertising on its email list and that the company is welcome to advertise as part of our conference, and that job announcements can be allowed.

By-Laws Update

Herb Kuehne, as Past-Chair, has coordinated the By-Laws Committee to update the IGIC By-Laws. Changes include: adding an Outreach Committee, defining membership, removing the Secretary from the position of Chair of the Membership & Nominations Committee, and added indemnification section.

There was a question about determining membership. The wording suggested for Article III was:

ARTICLE III MEMBERS

Anyone with interest in the field of geographic information and its related issues within the State of Iowa may be a member of IGIC. To be considered a member, an individual must register with IGIC in a method determined by the IGIC Membership and Nominations Committee.

Once the final changes are made, the By-Laws will be finalized and approved at the Spring 2008 Quarterly Meeting.

Statewide Licensing Report

Eric Abrams reported that about 20 companies have approved the new statewide licensing contract. ESRI is the only company that has not agreed to the licensing. ESRI is currently working with the Attorney General's office to resolve this. Send any questions or comments to Eric Abrams.

Executive Order Status Report

Jon Paoli met at the capitol in October to discuss IGIC and state GIS coordination. The Lt. Governor expressed concern about our lack of state coordination regarding GIS. Jon, Eric Abrams, Patrick Brown and Chris Ensminger will be meeting at the next state director's quarterly meeting at the end of January.

Jon will also be meeting with the Attorney Generals Office about the validation of IGIC's current Executive Order. It is likely that IGIC will need a new Executive Order since several points referred to in the existing Executive Order are no longer valid.

Treasurer's Report

Terry Brase gave the Treasurer's Report. (See Attachment A) The current balance is \$25,721.33. Terry submitted the 1023 form to the IRS regarding non-profit status. A narrative and budget was also submitted with this form.

One clarification of our group is that IGIC is an education entity, not a lobbying organization. Our fiscal integrity is good, but something we need to be consistent with. Documentation must accompany all payments and fees. There was a question of revenue regarding "pass through" money from the ESRI state education license. The IRS defines this money as revenue. Terry supplied a narrative to explain how this money is not for general membership use.

Our non-profit status was difficult to determine and can be determined by the IRS. Terry also submitted a 990 form showing our fiscal activity for the past 4 years. The worst case scenario is that IGIC may owe fines for not filing a 990 form in the past.

Committee Reports

Remote Sensing Committee

Jim Giglierano reported that NAIP photography will be flown in 2008. It will be full color, 1 meter resolution. The DOT got a \$100,000 grant from the Highway Commission towards the project, the Soybean Association contributed \$25,000 and DNR is able to contribute \$40,000. Other various groups contributed smaller amounts. ICIT (Iowa Counties Information Technology Organization) will also contribute a match IGIC's contribution, up to \$2,000.

Micah Cutler made a motion that IGIC contribute \$2000 to the 2008 NAIP photography acquisition. It was 2nd by Terry Brase. All members present voted aye.

Anya Butt made a motion that IGIC be the handling agency for funds contributed towards the 2008 NAIP photography acquisition. All funds would pass through IGIC and IGIC would write one single check towards the project. The motion was 2nd by Chris Ensminger. All members present voted aye.

Chris Ensminger has submitted a request to fly the rest of Iowa at 2-foot pixel resolution from the Pooled Technology Fund. It has been approved and Chris is waiting to see if the legislature will fund the pool at the same amount. Things are looking optimistic.

Budget Committee

There was a discussion about budgeting for the next fiscal year. It was suggested that different the committees submit requests for money for the next fiscal year to Terry for approval by the Executive Committee.

Health Committee

The committee is finishing up a Health GIS survey to county governments. A handful of Health GIS people are planning on attending at presenting at the MAGIC conference.

Geodetic Control Committee

The website showing the geodetic control data is going to be moved from the DNR website to the Engineer Surveys Bureau website.

Conference Committee

The 2009 Conference will be from April 20-23, 2009, at Hawkeye Community College. *GIS in Iowa – It's a Spatial Thing!* will be the conference theme. Things are on schedule.

Education Committee

Gail Brown has been in touch with Iowa Public Television. They are interested in creating a module for both high school students and teachers. This would be taught through the ICN. Each module would be 45-50 minutes long and could cover a variety of topics, such as crime analysis, GPS, etc. She is looking for suggestions or volunteers.

Clearinghouse Committee

Patrick Brown is planning a conference call before the next Quarterly Meeting. He will be conducting metadata training workshop in Iowa in March and another one in Omaha, partnering with Nebraska.

New Business

Brad Cutler reported that he and Jim Giglierano met with Pam Kelrick from Kirksville, Missouri the previous week. They are planning on conducting a "Rural GIS Summit" in Kirksville, MO. The focus will be on rural issues and implementing a GIS in rural communities. Bob Lemen volunteered his assistance if necessary. Herb Kuehne suggested applying to MAGIC for grant funds and Brad mentioned talking to ISU Extension.

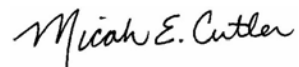
Set next meeting

The next meeting was set for Thursday, April 10, 2008. The next meeting will be at the Joint Forces Headquarters in Johnston, Iowa. Please bring a photo ID.

Adjourn

Chris Ensminger made a motion to adjourn the meeting. It was 2nd by Jon Paoli. All members present voted aye. The meeting was adjourned at 2:20pm.

Respectfully submitted,



Micah Cutler
IGIC Secretary

Attachment A

IGIC Treasurer's Financial Report

8/17/2007	ISU		conf		conf registrations	21,430.35	\$ 32,598.69
8/21/2007	A+ Conferencing	597	orgexp	1096424	conference calls	(219.21)	\$ 32,379.48
8/21/2007	Brad Cutler	598	promo		NSGIC annual fee	(250.00)	\$ 32,129.48
9/7/2007	Iowa Science Academy	599				(100.00)	\$ 32,029.48
9/10/2007	DEPOSIT		education	multiple		18,100.00	\$ 50,129.48
9/11/2007	Jim Giglierano	600	CAP		nsgic REIMBURSEMENT	(670.00)	\$ 49,459.48
9/17/2007	Deposit		Education		ISU Cost share	19,700.00	\$ 69,159.48
9/21/2007	ESRI	601	Education		Statewide License	(45,000.00)	\$ 24,159.48
10/1/2007	A+ Conferencing	602	orgexp	1142607	conference calls	(27.38)	\$ 24,132.10
10/1/2007	Deposit		Education	multiple	Statewide License	2,700.00	\$ 26,832.10
11/2/2007	IRS	603	orgexp		Fee for submitting 1023	(750.00)	\$ 26,082.10
11/9/2007	A+ Conferencing	604	orgexp	multiple	conference calls	(151.08)	\$ 25,931.02
11/30/2007	A+ Conferencing	605	orgexp		conference calls	(32.39)	\$ 25,898.63
	void	606				0.00	\$ 25,898.63
12/27/2007	GITA	607	CAP		Contract for Strategic planning	(22,674.57)	\$ 3,224.06
1/8/2008	A+ Conferencing	608	orgexp	multiple	conference calls	(177.30)	\$ 3,046.76
1/10/2007	USGS CAP grant		CAP		Reimbursement	22,674.57	\$ 25,721.33

	Promo	Education	OrgExp	Travel	Conference	USGS	CAP
2000-01	0	0	-2514.82	0	8050	0	0
2001-02	-554.4	0	-910.33	-927.27	6417.2	0	0
2002-03	-423.29	0	-1458.4	0	-1374.99	0	0
	-						
2003-04	1609.31	0	-12343.5	0	21908.2	0	
2004-05	-100	-4200	-8317.42	0	-407.08	0	
2005-06	-1220.5	-2350.58	-1023.45	-1453.75	11293.38	0	
2006-07	0	-1500	-2842.1	-450	17795.42	0	-1542.2
2007-08	-250	-4500	-1357.36	0	21430.35	0	-23344.6
total	-3907.5	-8050.58	-29410.1	-2831.02	63682.13	0	-1542.2